

PORTFOLIO BIDDING CYCLE

- category sought: 1 (critical), 2 (high priority), 3 (medium priority) or 4 (low priority)
- Drafting only/instrument to be made in bidding cycle
- (select appropriate category and whether instrument is for making in the cycle or only drafting in the cycle)*
- reasons for variation: text
- (indicate why the variation is necessary)*
- critical date: none / date; justification for critical date
- (indicate the critical date for making (if any) for measures in the instrument and the basis on which that date is specified.*
- If a consultation draft is required by a critical date please also indicate the date the draft is required and why.*
- Please also indicate any Federal Executive Council meeting target dates.*
- A justification for the critical date must be provided for all proposed category 1 instruments)*
- political impact: none / low / medium / high / very high
- (select appropriate impact; identify any stakeholder sensitivities)*
- related subordinate legislation: yes / no; regulations / instruments / other; critical date
- (indicate if other subordinate legislation is being drafted that relates to this instrument for which you are seeking or may seek OPC's drafting services and provide details of related matters)*
- policy approval: Cabinet Minute (number and date) / Prime Minister (date) / Minister (date) /
- sought / to be sought (type and timing)
- (select as appropriate; note that a public announcement or media release – including an election commitment or budget announcement – does not constitute policy approval)*
- drafting instructions: date issued / date expected to be issued;
- small / medium / large / very large instrument;
- simple / moderately complex / complex / very complex drafting
- (select as appropriate)*
- other: text
- (provide any other relevant factors including any consultation that has occurred – delete item if not required)*

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bid history:

Autumn 201X new bid

(information to be provided for the initial bid and added to for each subsequent bid, including the category bid for previously)

contacts:

name / contact details

(list work and mobile numbers of contact officers, including the ExCo Liaison Officer/Legislation Liaison Officer, the policy officer and the SES officer most directly responsible for the item)