

Payment Terms and Conditions

How to pay XXXXXX.

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You can pay the [Office of Parliamentary Counsel](#) by using any of the following methods:

- Credit/Debit Card

Credit card payments

The [Office of Parliamentary Counsel](#) online payment form uses the Government EasyPay Online service provided by the Reserve Bank of Australia via their payment gateway service provider, ANZ Worldline Payment Solutions.

Type of cards accepted (list the cards that your agency accepts)

- Mastercard credit and debit cards
- Visa credit and debit cards

Card payment receipts

When you pay using any of our card payment services, we'll give you a receipt number. The payment details will be displayed on your card statement as 'XXXXXX'.

Unavailability of the service

The service may sometimes be unavailable due to technical issues or maintenance. If you need to make a payment during these periods, you should use an alternative payment method.

Privacy - Personal Information Collection Notice (ensure this is included. You can also include a link to the Agency's privacy statement)

The payment gateway service provider ANZ Worldline Payment Solutions via the Government EasyPay Online Service, may request personal information about a credit or debit card holder or digital wallet holder - to verify and/or process a transaction submitted by the [Office of Parliamentary Counsel](#), to send you information about a transaction (for example, a receipt) and for

providing the [Office of Parliamentary Counsel](#) or other parties in the payments system with information or reporting on transactions.

Individuals are entitled under Australian privacy law in certain circumstances to access, and seek correction of, personal information about them held by ANZ Worldline Payment Solutions. If you wish to access or update the personal information ANZ Worldline Payment Solutions holds about you, you can contact ANZ Worldline Payment Solutions [Contact | ANZ Worldline](#). More information about access, data sharing, correction and complaints is in the ANZ Worldline Payment Solutions Privacy Policy [Privacy Policy | ANZ Worldline](#).

Web security (ensure the entire drafting included for the Standalone Payment Page. For other integrations reference to PCI DSS is recommended)

Government EasyPay Online Service

The protection and security of information that you provide on this website is very important and strict industry standards are applied at all times.

Payment information that you enter when using this site is processed and stored in accordance with the Payment Card Industry Data Security Standard (PCI-DSS). This Standard has been developed by the PCI Security Standards Council which is an open global forum responsible for the ongoing development, enhancement, storage, dissemination and implementation of security standards for account data protection.

The information that you provide is protected through the use of Secured Socket Layer (SSL) 128 bit encryption. You will notice that the URL in your browser is "HTTPS" instead of "HTTP". This is because this security feature has been invoked. Your browser may also display a lock symbol on the bottom task bar line to indicate that a secure website is being used.

The storage of payment information on the host server used by this website is protected from external networks by the deployment of firewalls and proxy servers.

Processing times

Payments need to reach us on or before their due date. If a payment is not received by the due date, interest may be charged on any overdue amounts. If an invoice is not paid by the due date, it may be referred to a debt collection agency.

You can use the [Office of Parliamentary Counsel](#) online payment form 24 hours a day, 7 days a week.

Payments will be processed the next business day if it is made:

- after 6:00 pm Sydney Australia Eastern Standard Time for AMEX
- after 9:30 pm Sydney Australia Eastern Standard Time for Visa and Mastercard;
- on a weekend; or
- on a public holiday.

Payment enquiries

Please direct any payment enquires to finance@opc.gov.au.